JOB OPENING

Civil Engineering Manager

Philomath, Oregon | Full-time

About Branch Engineering

Branch Engineering, Inc. is a well-established, mid-size, multidisciplinary firm with offices in Springfield and Philomath, Oregon. For more than 45 years, we have supported public and private projects throughout the Willamette Valley. Our civil staff work alongside structural, geotechnical, transportation, and land-surveying teams.

Position Summary

Branch Engineering is looking for a Civil Engineering Manager to join our Philomath team and lead people and technical work within our civil department. This position combines plan review and quality control with staff supervision, mentoring, workload coordination, and project oversight. The manager will work closely with the civil team and leaders across Branch's other disciplines.

Key Responsibilities

- Lead, supervise, mentor, and support civil engineers, designers, technicians, and project managers.
- Coordinate department workload, staffing, priorities, schedules, and project assignments.
- Review civil plans, calculations, reports, and supporting documents for accuracy and compliance while maintaining consistent quality-control practices and technical standards.
- Provide technical guidance on site development, grading, drainage, utilities, roadways, stormwater systems, permitting, and related civil engineering work.
- Oversee project performance, including scope, schedule, budget, risk, deliverables, and client communication.
- Conduct performance evaluations, support employee development, assist with recruiting and onboarding, and collaborate with other department leaders.

Qualifications

- Bachelor's degree in Civil Engineering or equivalent work experience.
- Active Oregon Professional Engineer (PE) license.
- At least 10 years of civil engineering experience, including at least 5 years in a leadership or management role.
- Demonstrated experience with plan review, quality control, project oversight, and staff development.
- Strong knowledge of civil engineering principles, codes, regulations, permitting, and project-delivery practices, plus proficiency with AutoCAD Civil 3D and common PDF-review software.
- Strong leadership, communication, organization, and decision-making skills.
- Valid driver's license and ability to visit project sites as needed.

Working at Branch

- A stable home base in Philomath, with work that is primarily office-based and only occasional project-site travel.
- Day-to-day coordination with Branch's civil, structural, geotechnical, transportation, and land-surveying teams.
- A professional but casual workplace that supports work-life balance and professional growth.

Compensation and Benefits

Location: Philomath, Oregon

Job type: Full-time, in person

Work arrangement: Primarily office-based with occasional project-site visits

Compensation: $100,000-$120,000 per year, depending on experience

Benefits include:

- Seven paid holidays.
- Paid time off that begins accruing at 8 hours per month for full-time employees and increases over time in accordance with the employee handbook.
- Branch currently pays 100% of the employee health insurance premium and 100% of the employee dental premium; dependent and plan buy-up options are available at employee cost.
- Health care and dependent care Flexible Spending Accounts (FSA).
- A 401(k) Safe Harbor Match and Profit-Sharing Plan after eligibility requirements are met. Branch currently matches 100% of the first 3% contributed and 50% of the next 2%; profit-sharing contributions may range from 0% to 15% of eligible salary.

Benefit eligibility, coverage, and terms are governed by the official plan documents and employee handbook and may change.

How to Apply

Send your resume and a brief cover letter to jillianm@branchengineering.com with "Civil Engineering Manager - Philomath" in the subject line.

Equal Opportunity Employment

Branch Engineering is an equal opportunity employer committed to diversity and inclusion. We prohibit discrimination and harassment based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other characteristic protected by federal, state, or local law.